

Redcliffe Gem Club



Our Policies & Values

Workshop Rules

1. Instructors in charge of a workshop session have authority over workshop procedures at that session and members are required to observe any direction by that instructor. They are here to help you.
2. The duty officer shall be responsible for recording all entries in the attendance book, check all cash totals at the end of each session and deposit these in the cash box.
3. Members are to pay session fees as determined by the duty officer as they enter the premises and are to try to have the correct change. EFTPOS facilities are available.
4. Closed in footwear must be worn whilst in the workrooms. Open sandals and thongs are not permitted.
5. Glasses or goggles must be worn during cutting, grinding and sanding operations.
6. Members not working in any way are requested to stay out of the machinery area.
7. Supply cupboards, library or cabinets are not to be opened by anybody other than an instructor, duty officer or club official before obtaining permission.
8. Juniors are required to remain within the building confines during work sessions. Should it become necessary for them to leave the premises, they must notify the duty officer. When this occurs, the club is no longer responsible for their welfare. They are attending the club to practice lapidary and are expected to do so.
9. When joining the club, inexperienced members are to complete three cabochons and a flat polished surface to a satisfactory degree of competence before attempting any other workshop project. New members must prove their proficiency to the satisfaction of a cabochon instructor.
10. Members may set their rock in a slabbing saw but must have an instructor or authorised person check the setting before switching on the machine. That member must remain by the saw until the cut is complete unless an arrangement is made with another member to observe the saw.
11. Vertical sanding discs must:
 - a. Not be used to sand large flat surfaces.
 - b. Never used dry as quartz dust may cause silicosis.
12. Grinding wheels must never be used dry and never left standing in water. Never retrieve a stone whilst the machinery is running and always drain the trough before switching off and cleaning.
13. All machinery must be cleaned after use unless a person waiting to use that machine agrees to do so.
14. Machinery in operation is dangerous if used incorrectly. Members are expected to behave with care and use common sense. Loose clothing, long hair and jewellery, constitute a hazard and must be contained eliminated as a danger.
15. Members are requested to work no more than two pieces at a time if other members are waiting to use equipment.
16. Smoking is prohibited within the club premises.
17. Members are not permitted to use club equipment to process large, commercial quantities of material.